

# KinderConnect – Provider Registration

## Notes:

- If no one from a given Provider has previously accessed KinderConnect, then the Primary User for that Provider needs to self-register.
- To self-register, you must first have received from AZ Dept. of Economic Security: (1) A Verification Code (PIN), and (2) your DES Provider ID, which uniquely identifies each provider. You must also provide your first name, last name, and email address to which the registration information was sent.

- A** Open your web browser and enter the web address <https://azcces.com/kinderconnect/>. Note: You cannot access KinderConnect using Internet Explorer. Please use another browser such as Google Chrome, Firefox, or Safari.
- Click **Sign Up** if you do not have an account.



Sign in to your account  
Don't have an account? [Sign Up](#)

Username

Password

[Forgot password?](#)

- B** Select the **Yes** radio button to indicate that you are a **Provider**.

**User Registration**

Are you registering as a provider?

Yes  
 No

[Return to login page](#)

- C** Enter the information in the required fields:
- The Email Address of the person registering.
  - First and last name of the person registering.
  - The DES Provider ID of the person registering.
  - The Verification Code provided by DES the person registering received.

**User Registration**

Enter your contact information, DES Provider ID, and the verification code supplied to you by DES and then click the Verify button.

Email Address

First Name

Last Name

DES Provider ID

Verification Code

[Return to login page](#)

- D** After entering the required information, press **Verify**.
- E** To create your Username and set up security information and password, enter all the required information. Passwords are case sensitive, if capital letters are used while creating the password, they need to be used during login. The image below is an example, follow the instructions on your screen for specific password requirements.

**User Registration Step 3**

Account Information

Username: \*

Password: \*

Verify Password: \*

Secret Question: \*

Secret Answer: \*

**F** Press **Create Account**.

**G** A message will appear indicating that the account was created successfully. It provides you with a link to return to the KinderConnect **Login** page.