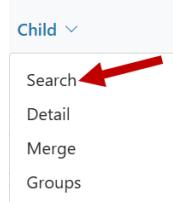


KinderConnect - Adding Child Picture

KinderConnect allows you to add a picture to the records of the children you care for. This picture will also appear next to the child's name in KinderSign. Before you start, you will need to have a picture of the child saved on your computer.

A Press **Search** under Child.



B Enter the search criteria for the child you would like to view. Press **Search**.

Child Search

ABC 123 ELMO CENTER (P00012345)

First Name:	<input type="text"/>
Last Name:	<input type="text"/>
CIN:	<input type="text"/>
Phone Number:	<input type="text"/>
Schedule Date:	<input type="text"/> mm/dd/yyyy
Region:	<input type="text"/> Arizona
Provider:	<input type="text"/> ABC 123 ELMO CENTER (P00012345)
Use Phonetic Matching:	<input type="checkbox"/>

Search **Clear**

C Select the child you would like to view by clicking on their name in the **Search Results** to access the **Child Detail** page.

Search Results 9 Results Found

Name	ID	CIN	Age	Phone	Providers	Sponsors	Type
SMITH, BOB	12345	18312345	2Y 4M	ABC 123 ELMO CENTER (P00012345)	SMITH, BOBBY (PC) SMITH, MARY	Subsidized	

D From the **Child Detail** page, press **Upload Picture**.



E Locate on your computer the child's picture you previously saved that you would like to upload. This process will vary based on your computer.

F Once selected, the picture will appear on the right side of the **Child Detail** page. The picture will also be displayed in KinderSign next to the child's name.

Child Detail

ABC 123 ELMO CENTER (P00012345)

Child ID:	12345														
CIN:	18312345														
First Name: *	BOB														
Middle Name:															
Last Name: *	SMITH														
Date of Birth: *	***** Show														
Phone Number:	<input type="text"/>														
Child Type:	Subsidized														
Subsidized Schedules:	<table border="1"><tr><td>Provider</td><td>Date Range</td><td>Status/Type</td><td>Authorization</td><td>Scheduled Hours</td><td>Additional Information</td><td>Authorization ID</td></tr><tr><td>ABC 123 ELMO CENTER</td><td>11/1/2025 - 10/31/2026</td><td>Active NonSchool (V)</td><td></td><td></td><td>Units: 23; Copy: \$1.50</td><td>312345</td></tr></table>	Provider	Date Range	Status/Type	Authorization	Scheduled Hours	Additional Information	Authorization ID	ABC 123 ELMO CENTER	11/1/2025 - 10/31/2026	Active NonSchool (V)			Units: 23; Copy: \$1.50	312345
Provider	Date Range	Status/Type	Authorization	Scheduled Hours	Additional Information	Authorization ID									
ABC 123 ELMO CENTER	11/1/2025 - 10/31/2026	Active NonSchool (V)			Units: 23; Copy: \$1.50	312345									
Non-Subsidized Schedules:	Add Non-Subsidized Schedule														

The **Delete Picture** button enables once a picture is uploaded. You can change the picture at any time by deleting the existing picture and repeating the steps above to upload a new one.

G To remove a picture, press **Delete Picture**.

