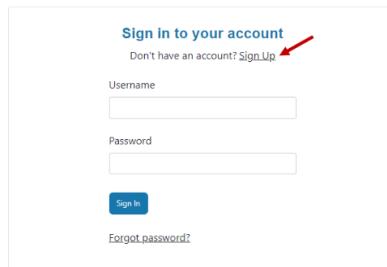# KinderConnect – Provider Registration

To self-register, you must have the following information from the Arizona Department of Economic Security (DES). **All information entered must match exactly what is on file with DES**. If any information (including your name) does not match DES records, you may receive an error during registration.
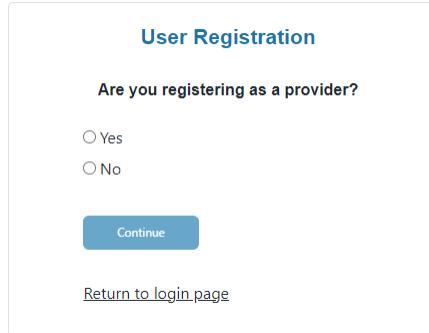
- **Verification Code (PIN)** (provided by your surveyor)
- **DES Provider ID** (this number identifies you as a provider)
- **Your first name and last name**
- **Your email address**

A Open your web browser and enter the web address https://azcces.com/kinderconnect/. Note: KinderConnect does **not** work with Internet Explorer. Please use Google Chrome, Firefox, or Safari.

Click *Sign Up* if you do not have an account.

B Select the **Yes** radio button to indicate that you are a **Provider**.

C Enter the information in the required fields:
- **Email Address**
- **First and Last Name** of the provider
- **DES Provider ID**
- The Verification Code (**PIN**)

After entering the required information, press **Verify**.

D Create your Account:
1. Create a **Username**
   a. Usernames cannot contain special characters (such as !, @, #).
2. Create a **Password**
   a. Passwords are case-sensitive.
   b. If you use capital letters, you must use them every time you log in.
   c. Follow the password rules shown on your screen.
3. Complete the required **security information**.
4. Press **Create Account**.

E A confirmation message will appear letting you know your account was created successfully. Click the provided link to return to the **KinderConnect Login page**.