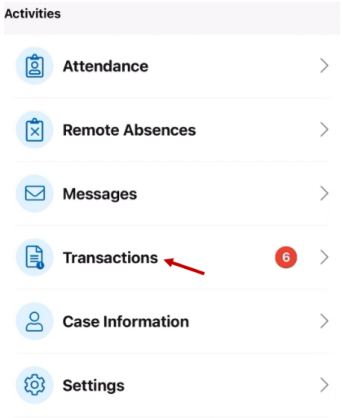
KinderSmart – Approve Attendance Transactions

Use the KinderSmart app on your phone to approve attendance transactions for a child. This guide shows you how to open the *Transactions* list, select the child, and approve each pending transaction.

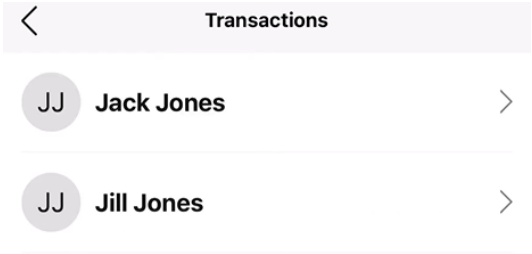
A Open the KinderSmart app on your phone.

Note: The phone must already be registered with your Provider.

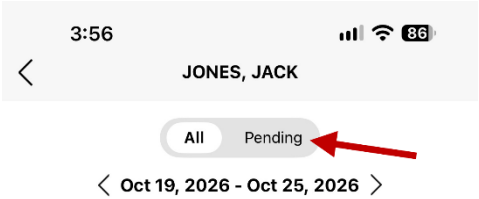
B Once the *Activities* screen opens, tap *Transactions*.



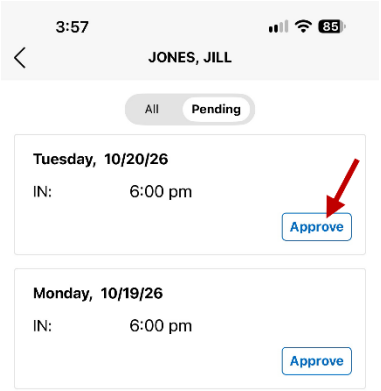
C Select the name of the child.



D When the list of *Transactions* appears, tap **Pending**.



E Tap **Approve** on every transaction individually to approve.



F An alert will appear confirming the approval was successful.



G When you finish approving attendance transactions, tap the back arrow to return to the previous menu.